



PITTSBURGH FIELD CLUB

121 Field Club Road, Pittsburgh, PA, 15238-2219 Phone: 412.963.8500 Fax: 412.963.1312

The Restaurant Supervisor Internship will have the opportunity to experience several different positions throughout the many outlets here at the Pittsburgh Field Club. During the internship, the Food and Beverage Intern will rotate through the positions of Server, and Maitre'd/Host at several of our restaurants including The Wanamaker Lounge, The Poolside Café, The Terrace and Porch outdoor dining areas. Managerial shadowing will take place during the internship, which will enable this individual to participate in shift preparation activities, dining room awareness, and different situations that involve interacting with members and their guests.

Duties:

- Confirming dining reservations with guests prior to their arrival.
- Learning specific menu information and providing it to members/guests as needed.
- Serving as the communication liaison between front of house and back of house associates.
- Understanding and executing PFC service standards.
- Developing an understanding of restaurant flow.
- Developing knowledge of essential computer application.
- Attending management meetings in order to learn more information about different departments within the Club as well as various management positions.
- Performing any additional duties and responsibilities as assigned by management.

Qualifications:

- Hospitality Internship
- Candidate must have the ability to work varying shifts, including evenings, weekends, and holidays.
- Previous experience in the hospitality industry is preferred.
- Must be enrolled in or a recent graduate of a Bachelor's degree program in Hospitality Management or a related discipline.

PFC promotes a culture of continuous learning for our associates. We are strongly committed to comprehensive professional development at PFC, we encourage our associates to grow within the organization and gain experience in a variety of departments to better understand the hospitality industry. PFC prides itself on promoting from within the organization, and many of our mid and upper-level managers began in entry-level positions and advanced into their current roles.

- Mentoring and coaching programs – As a new associate, we provide a level of mentoring that is best suited to you to enhance your growth and career interests, while sharing knowledge, advice, and encouragement along the way.

Job Types: Full-time, Internship

Pay: \$13.00 per hour

Schedule:

- Holidays
- Monday to Friday
- Overtime
- Weekends

Education:

- Hospitality enrollment program